

PS 516 Sunset Park Avenues Elementary School Leadership Team (SLT)
 October 9, 2018
 5:00 - 7:00 p.m.
 Library, Room 318

Present	Absent	Guests
Jill Smith Amber Rashid Meg Wilder Amanda Blevins Rachael Sullivan- UFT rep Carrie Fleming Courtney Epton Deanna Abrams -PTA rep Amy Miles Tara Bringley	Michelle Giambo	Jessica Knudson Sarah Hinton

The meeting was called to order at 5:05 pm.
 We read last meeting's [Minutes](#) and approved them with edits.

Principal's Report

Ms. Smith shared that water main repairs will continue for the next few weeks, and so far these repairs have not caused any issues for our school.

We reviewed our projected and current enrollment. We are currently underfunded for our special education population, but we are overfunded for our general education population. This means if these numbers stay the same (as of 10/31/18), we will owe the city \$11,485.17. We have approximately \$132,000 set aside in register reserves in case of a gain or a loss. Some of this budget should go to address our special education needs.

We reviewed our state testing data for last year's third and fourth graders. Ms. Smith shared that teams of teachers and staff will study the data and come up with action plans over the next several weeks. Our ELA proficiency was at 32% and our math proficiency was at 31%.

Parents shared that they do not believe these test scores reflect the type of learning that is happening in our classrooms. One parent suggested the students have more opportunities, such as field trips, to expose them to things they may never have experienced before.

Another parent shared that she is glad that we have recently established new core values and hopes that we keep these values in mind when adjusting our test preparation plan. This parent also shared that she wants the school to think about all the opportunities throughout the day and at home where we can encourage creativity and curiosity--perhaps through more projects?

Ms. Smith shared that we received a universal literacy (ULIT) coach, whose goal is to make sure all K-2 students are reading on grade level by the end of 2nd grade in the form of in the classroom coaching.

We are also part of the peer partner learning program (PPLP) this year where teachers will engage in inquiry and intervisitation work. Selected teachers will work with other District 15 colleagues.

We have our CLASS assessment for Pre-K on October 30th. This measures interactions between teachers and students and is focused on what social emotional supports are in place and what cognitive work is going on. Each pre-k class will be have two 20-minute visits.

Ms. Smith shared that we will have Quality Review (QR) this year. This is a two day process that includes teacher visits, student meetings and parent meetings. The QR evaluators use a rubric to rate the school. We do not have our date announced yet. It could be anywhere from Oct-May. There is usually a one week notification.

Ms. Smith shared that the whole staff came together for two Monday professional development sessions to go through several exercises to come up with 5 core values for the school: Creativity, Curiosity, Inclusivity, Integrity, and Resilience. Teachers will use their monthly whole grade community meetings to study each of these core values more in-depth. We will also choose some literature that highlights these values and incorporate them into all classrooms. We discussed the idea of having these core values printed on items such as rubber band bracelets that students can win for demonstrating these values.

Teachers' Report

Teachers shared the school's Measure of Student Learning (MOSL) selections, which were determined by the MOSL committee. All K-5 classroom teachers will use running records and a NYC math performance task as their MOSL. All cluster teachers, except the STEAM teacher, will use running records as their assessment. The STEAM teacher will use the 4th Grade State Science Test as her assessment. Teachers' MOSL scores are determined based on student growth.

Parents' Report

A parent share that we were able to figure out how to make shipping on school clothes no longer be a charge. We have to figure out how to reimburse people who already paid shipping. We talked about adding PS 516 to the clothing in future orders and potentially updating our school logo to include PS 516.

We shared that 11/15 and 3/14 are the two half days that will be devoted to parent teacher conferences.

A parent shared she received feedback that a few parents have not felt welcome in the office. Many parents stated they do not share these same feelings.

New Business

We discussed 5th grade graduation. A parent shared that PTA is in the process of canvassing volunteers. Currently, we are still looking for a parent or teacher to chair the committee. We also discussed that the 5th grade team is working on creating a payment plan for 5th grade families. Ms. Abrams also shared that all classrooms will have \$300 in PTA funds to use toward trips or other school-related materials. She stated that the graduation committee will need to decide where any additional funds will come from.

Meeting adjourned at 6:27 pm