

PS 516 Sunset Park Avenues Elementary School Leadership Team (SLT)

Oct 12, 2021

5:00 - 8:00 p.m.

Link: <https://us02web.zoom.us/j/88575069338?pwd=UWtLWnBpbXpQZWNIRIRkWmVpZFRDUT09>

Agenda

1. Call to Order & Introductions
 - a. Name, position, what did you enjoy doing over the weekend?
2. Bylaws of the School Leadership Team
 - a. Making sure we have an equal number of parents and staff
 - b. If you missed more than two consecutive meetings please give the seat to someone else who can attend (majority voted to continue this norm)
3. New Roles: Chairperson, Secretary, Timekeeper, other roles
 - a. Explanation of the roles and responsibilities was given. Consensus that we should wait until all positions are filled.
 - b. Chair: Leads the meeting and ensures the agenda is put together ahead of time and ensures the reports are in. Calls for the meeting to begin and close. Creates the link for the meetings for virtual meetings
 - c. Secretary: Creates the agenda and sign in sheet. Takes notes, Shares note from previous meeting
 - d. Timekeeper: ensuring equity for all reports

Established SLT Positions: Principal, 5 parents (including PTA president), 5 516 staff (including UFT Chapter Leader or Proxy), Principal does not vote in any elections. *We can always have more or less but the number must be even.*

Current Positions filled: Principal, 3 staff including UFT Chapter Leader (Salas/Radbel), 4 parent positions including PTA president (Juana),

Positions needed to be filled: two more 516 staff position (election needs to be held via UFT), 1 more parent members (election needs to be called during next PTA meeting),

Inquiry made on whether it would be helpful to notify parents of the open SLT positions and upcoming SLT election. Perhaps add the SLT election to the PTA Meeting Flyer that will go out.

Do we want to continue on the second Tuesday of the month at 5pm? One parent might not be able to make this time. Another parent expresses that in order to accommodate all, we could perhaps consider the date and time of SLT meetings.

Future dates as followed: Nov 9th, Dec 14th, Jan 11th, Feb 8th, Mar 8, Apr 12th, May 10th, Jun 14th

4. Review SLT Mission
 - a. *Mission: The mission of the SLT is to provide a forum for parents, administrators, and staff to collaborate and function as a unifying voice, that reflects the diversity of our student body. SLT is a space to enact change and enhance the quality of education at PS 516, with the goal of developing kids as people who have agency over themselves and their world*

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5. Norms (5 min.)
 - a. Be Kind, Be Safe, Try Your Best
 - b.
6. Principal's Report (20 min)
 - a. Common Screener update
 - i. September 27th- October 29th
 - ii. #2 MAP Growth: In kindergarten - 5th we will be using the screener to measure math growth. MAP Growth and it measures growth via iPad. Questions will get harder or easier based on how students respond to the questions.
 - iii. #3 STAR: The screener is given in English and Spanish to measure reading skills to give teachers a sense of where they are with skills and strategies in reading so teachers can get a targeted sense of information so they know where to begin working with students.
 - b. Parking Lot update
 - i. The Parking Lot was finally re-paved. Rubber barriers will replace the white barriers to improve student safety in the space.
 - c. NYCDOE Covid policies
 - Any individual showing signs of COVID-19 can only return to school when all the following conditions are met:
 - Received a positive COVID-19 test **AND** • Isolated for 10 days **AND**• The individual has been fever free for 24 hours without the use of medication.
 - OR**
 - Received a negative COVID-19 test **AND** • The individual has been fever free for 24 hours without the use of medication.
 - OR**
 - Never got a COVID-19 test **AND**• At least 10 days since symptoms started **AND** • The individual has been fever free for 24 hours without the use of medication **AND** Overall illness has improved
 - Principal asked parents to share ways to make this information easier for parents and families to understand/receive (suggestions will continue to be encouraged and accepted via any form of communication)
 - Parent suggests sending a letter home and folding in COVID testing permissions as well
- d. CEP
 - i. By June 2022 all teachers will use a revised reading data tracker to analyze students' comprehension level(s) about, within, and beyond the text, as measured by the F&P assessment to inform targeted intervention groups and instruction for student subgroups (including ELLS & SWDs)
 1. What does progress monitoring look like without formal F&Ps

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2. Now that we have the common screeners, how can we use the information we'll get from Acadience and STARs to gather data and inform instruction?
 3. As an SLT we can look at the data during the next meeting. It could be helpful to see what data we are working with and how this could continue to guide the work we ar
 - 4.
 5. Meetinge doing in the school.
 6. How will this measure writing? Will there be enough information/data for the younger grades to use? More information might be needed.
- ii. By June of 2022, in an effort to elevate the voices of all students and encourage a growth mindset through risk taking and promotion of equitable voices, a pilot group of teachers will work on growing student discourse by introducing research based methodologies (Math Review and the 5 Practices for Orchestrating Student Discourse) and tracking student mastery of standards at established checkpoints in order to assess the impact as measured by pilot team monthly meetings.
 - iii. By June, 2022, practices related to Social-Emotional Support will increase by ten percent, from 76% of teachers saying that adults at their school teach students the skills they need to regulate their behavior (by focusing their attention, controlling their emotions, or managing their thinking, behavior, and feelings to 86%, as measured by positive NYC School Survey responses, resulting in improved Equity & Student Voice.
 1. **What does progress monitoring look like?**
 2. **What is our framework?** Responsive Classroom guides the work we do as a whole and the new into Reading curriculum has explicit Social-Emotional skills being taught into but.
 3. Should we be looking at specific standards and measures (possibly 4-5 areas of growth) and check in on these skills throughout the year?
 4. This focus could help students especially those who are transitioning into the country, neighborhood, school, etc
 5. How will we implement? How will we measure? What are our standards?
 6. **Possible first check-in:** A survey to teachers on where they are at and what they need help with.
 - iv. By June 2022 there will be an increase in opportunities for parent advocacy and participation for students with IEPs through: visible services and information at Back to School night Formation of an IEP School committee with parent representatives that allows for the sharing of information among IEP families and caregivers and promotes self

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advocacy skills for IEP families teachers meet at the beginning of the year to learn how to better collaborate with families.

1. What do parents/families want to see here? What do they need to truly feel a part of this process?

- a. A first step suggestion by a parent: surveying parents to see how they feel and bring more voices to the table in order to get a better understanding of their thoughts, feelings, and needs.
- b. Special Education Coordinator and Special Education teacher are working together on a handbook to give to parents to make the process more clear.

2. Clarifying question: What was making the process feel opaque to parents? Understanding the IEP process

7. Teachers' Report

- a. K-5th will be working with Arlene Casimir and Cornelius Minor to begin our Anti-Bias/Anti-Racist work
 - i. In alignment with the mission & vision of the school as laid out last year
 - ii. Parent shared in the chat, they would like to begin the conversation about how parents can be part of this work
- b. K-2nd grade teachers will have weekly coaching and professional development with Jessica Johnson as part of our multi year grant with Jumpstart and Early Reading Matters to improve the reading and writing of K-2nd grade students
- c. UFT elections will be held to fill SLT positions

8. Parents' Report

- a. First PTA meeting will be next week

9. Fundraising/Grants

10. New Business

- a. Where to find SLT information moving forward
 - i. There will be a folder in the drive for this year. Members can find the Sign In Sheet, Contact Sheet, Agenda and Informal Notes
 - ii. It would be beneficial to share the SLT link on the school calendar. We can ask Ms. Barker to share the link on the calendar on the website

11. Public Comments

- a. Call for public comments or questions from guests

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